

Effective Project Team Work

Target audience

- Newly-appointed or occasional project managers
- Project team members
- Project team managers

Pre-requisites

- There are no pre-requisites for this course

Objectives

- Learn the basics of project management
- Integrate every aspect of project management: performance, costs, deadlines and risks
- Work effectively in a project team
- Steer the project to successful completion

PMI certification

- Each e-learning module in this course gives you 1 PDU towards maintaining your PMP® or PgMP® certification

On-the-job benefits

- Identify your role and your added value
- Interact effectively in a project team
- Produce and fine-tune the project's roadmap in terms of performance, costs, deadlines and risks
- Keep the project on course as it unfolds

Benefits for the company

- Increase productivity and obtain the desired results
- Achieve objectives faster and cut production lead times and production costs
- Optimise organisation by using cross-functional/project-mode management
- Ensure buy-in from project teams

Special features of this course

The four cardinal points of project management



- 1] Direction: define the direction and the end result**
- 2] Time: set and maintain the pace**
- 3] Team: pass on values and motivate**
- 4] Process: set bearings to stay on course and on time**

Your guide to project management best practices*:

- > Milestones ratchet the project through to completion
- > The task flow chart is the project's backbone
- > Scheduling leeway gives the project team room to manoeuvre
- > Realistic cost estimates avoid unpleasant surprises
- > Failure to identify project risks jeopardises the project
- > Trust within the project team moves mountains
- > Review your course of action to be sure of attaining your targets

*This programme is based on internationally-recognised project-management reference documents: PMI, IPMA, ISO10006, ICEC

A memorable, first-hand experience of team work

'Expedition to the South Pole':

Manage a realistic project presented in the form of a case study, which underpins the entire classroom training:

- > Find sponsors to help fund the operation
- > Carry out scientific measurements and analyses
- > Keep a logbook for the sponsors
- > Organise transport to the Pole for the team of scientists
- > Organise transport for their special equipment
- > Arrange for the explorers to have some physical training beforehand

